

**FIRE COMMISSION SPECIAL MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE TRAINING ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, APRIL 20, 2021**

Call Meeting to Order Determination of Quorum - Board Secretary

The meeting was called to order by Secretary Mark Hoffert at 5:00 p.m. In attendance were Fire Commissioners Dr. Brian Berkey (via remote), Mark Hoffert and Robert Wunsch, Chief Bateman., Deputy Chief Lindblom, A/C Fairfield, A/C Messersmith. FF/PM David Field was also in attendance.

Minutes of the March 9, 2021 Special Meeting - Approve

A motion was made by Commissioner Wunsch to approve the March 9, 2021 Fire Commission Meeting Minutes. Seconded by Commissioner Berkey.

Comments from the Public - Board Secretary

There were no comments from the public.

Hiring Update

Chief Bateman advised there are four candidates for full-time District employees: Levick, Richter, Cervantes and Ditchman. He recommended a Conditional Letter of Employment and Initial Employment Agreement be sent to all four.

A motion was made by Commissioner Hoffert to approve the Conditional Letter of Employment and Initial Employment Agreement be sent to all four. Seconded by Commissioner Wunsch.

Swearing-in Ceremony Date and Location

Chief Bateman requested the Swearing-in date and location as April 30, 2021 or May 1, 2021. Chief Bateman advised the preference points will be available by then and suggests the next Fire Commission Meeting be held at 1:00p at the same time so the commissioners wouldn't have to come in multiple times. It was Board consensus to hold the next Fire Commission Meeting on May 1, 2021 after the Swearing-in Ceremony at 1:00p. Commissioner Hoffert advised he will conduct the administration of oath.

Review Applicant Testing Spread Sheet

Chief Bateman discussed the testing scores. A few of the candidates were not able to make all the phases of testing which adversely affected their scores and one candidate accepted a full-time position elsewhere.

Approve Tentative Eligibility List

Chief Bateman requested the Board of Commissioners approve the new Tentative Eligibility List.

A motion was made by Commissioner Wunsch to approve the new Tentative Eligibility List. Seconded by Commissioner Berkey.

Preference Points Request, Due Back by April 26, 2021

Chief Bateman advised the Preference Points List will be mailed and emailed to the candidates with points to be received by April 26, 2021.

Comments from the Public - Board Secretary

There were no comments from the public.


Next Fire Commission Meeting

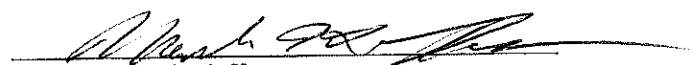
The next Fire Commission Meeting is scheduled for May 1, 2021 at 1:00 p.m. following the Swear-in Ceremony at 103 E. Beaver Street, Yorkville, IL 60560

Chairman Wunsch moved to adjourn the Fire Commission Meeting. Seconded by Commissioner Hoffert.

The Fire Commission Special Meeting adjourned at 5:12p.m.

Minutes Approved and Accepted:


Chairman Brian Berkey


Secretary Mark Hoffert